

"The City With a Heart"



David Nigel (Chair)
Henry Mar (Vice Chair)
Walter Bird
Adam Cozzette
Cecile Riborozo
Gus Sinks
David Woltering (City staff)
David Wong (City staff)
Michael Kato (City staff)

MINUTES

Bicycle & Pedestrian Advisory Committee

Meeting

March 14, 2018

6:00 p.m.

Meeting location: 567 El Camino Real, Conference Room 115, San Bruno

1. Call to Order/Roll Call

HM called meeting to order at 6:02pm

Present:

Adam Cozzette – AC
Henry Mar - HM
Walter Bird – WB
Gus Sinks - GS

Staff present:

David Woltering – DW
David Wong – Dwong
Michael Kato - MK

David Nigel – DN absent
Cecile Riborozo – CR absent

Guest speaker:

Justin Lovell, City of South San Francisco Public Works Administrator

2. Review of March Agenda

HM reviewed the agenda with committee members.

3. Approval of January 10, 2018 Minutes

DW stated approval of the minutes will be postponed to the next meeting due to a lack of a quorum of those who attended that meeting.

4. Public Comment on Matters Not on the Agenda

None

5. Announcements

None

6. New Business

a. South San Francisco LimeBike bike share program presentation by Justin Lovell

Justin Lovell (JL) reviewed the two pilot bike share programs launched in South San Francisco last August, Spin and LimeBike, to promote bicycle riding as a mode of transportation. He reviewed the usage statistics for each company for the first six months.

GS asked why LimeBike has higher usage than Spin.

JL responded the quality, speed capabilities, and marketing presence of LimeBike are slightly greater.

GS asked where each company is located.

JL responded that Spin is located in San Francisco and LimeBike is located in San Mateo. South San Francisco is the first city in the Bay Area to pilot this type of program. He reviewed the different types of bike share programs currently available with the Committee, including maps of rider usage and statistics of rider distance. He reviewed the issues that have developed from the programs: lack of helmet use is an issue of concern, especially with high school students, so both companies gave helmets away as part of their programs; the police department also received helmets to give away and are working on lowering vandalism to the bikes; installation of bike racks at more locations to keep people from parking bikes on the sidewalk; to have centralized parking locations so that they are not left all over the city; safety and informational campaigns to remind people how to ride with traffic, wear helmets, park safely; and an interest in adding electric scooters and e-assist bikes as part of the program. He reviewed the distance capabilities and speed of the e-scooters.

WB asked how the scooters are charged.

JL replied that the scooters would be collected each night to be charged at their company offices. The scooters also will have solar panels and battery backup.

WB asked about flat tires.

JL responded that LimeBikes have foam tires, so they are not air inflated.

GS asked if they have GPS to track the bike's location.

JL responded that they do have an internal GPS to track their location.

GS asked if the data collected covers accident history.

JL stated they do not have accident data. He is aware of one accident on a Spin bike.

GS indicated a need to guarantee helmet use to prevent liability for the city.

JL replied the bike companies are taking responsibility for liability. This waiver of City responsibility was reviewed by the City Attorney of South San Francisco.

GS replied that this is acceptable if these companies have the financing to support this.

JL stated the goal is to get people out of their cars; with this program it probably will take some people off the bus or ridesharing. Higher level data gathering will give us more information.

DW confirmed the previous stated findings that lower socio-economic groups are frequent users.

JL confirmed this is probably the case.

WB stated these bikes could be used for recreational purposes by tourists.

DW asked if the Committee would like to hear the differences between the dock and dockless systems?

JL reviewed these differences with the Committee, including appearance, geographical location usage, pricing, ridership usage, and drop off issues. They also advertise for a free ride if the person is willing to ride the bike from a location where it has been sitting for a few days.

AC asked about pursuing this program for San Bruno.

JL responded that they would like to expand to San Bruno. LimeBike seems to be the best to work with. They are still having growing pains.

DW stated proper parking of these bikes has been a challenge. Where we could install bike racks and educating people on how to use them safely would be important. Education of residents that the bike share program is coming would be essential. The risk and liability would have to be addressed.

JL replied that generally it has been a positive experience for South San Francisco. Having drivers see more bikes on the road will encourage awareness and make more people want to ride.

WB stated a PSA is planned to make motorists more aware of bicyclists.

DW thanked JL for coming to speak.

7. Unfinished Business

a. Subcommittee Updates –

1. Events (Cecile and Gus)

DW stated CR sent an email that the Bike to Work Day is 5/10/18 and GS will work with CR to prepare. All BPAC members should arrive by 6:30 am to help at the bike storage facility in front of the Police Station. Commute.org and Walmart will be assisting.

GS stated he will connect with CR to clarify details.

DW stated he will contact both GS and CR as well as a YouTube representative to coordinate the Bike to Work event at the Caltrain Station.

WB stated nationally it will take place on 5/18/18 but locally it will be 5/10/18. He will have DN contact DW on tracking the ridership results for one week before the event.

DW stated the survey time should be 7 am to 9 am.

2. Walking and Bicycling Safety (David, Walt, and Adam)
a. PSA discussion

WB stated nothing has been done with the PSA yet. WB stated he and DN have been contacting El Crystal School about doing a safety presentation but have not received a response. We may approach Allen School instead.

WB stated a resident came to a previous meeting to complain about the flashing red light crosswalk on El Camino Real. The general public is not aware that drivers can proceed after stopping at the flashing red light and pedestrians were not educated about its use.

HM asked why they did not just install a standard traffic light.

MK responded that it may not meet the traffic warrant requirements for installation of a traffic signal, so Caltrans installed the flashing red lights instead.

3. Trail Connections (Adam and Henry)

AC stated he has nothing to report.

HM stated this could possibly be removed.

DW stated this could be placed on the agenda for the next meeting to formally dissolve this subcommittee.

HM requested that this be placed on the agenda.

b. Review of Tracking Log (attached)

GS asked when the annual report is due to the City Council.

DW stated he will check the date and let the Committee know.

8. Items from Staff

a. Bicycle racks (identifying new locations and feasibility of installing racks on asphalt)

DW stated City staff has identified a number of potential bike rack locations so that another grant request can be submitted for the installation of more bike racks. A concrete pad is recommended for the new bike racks, so a grant funding source is being researched to pay for contracting out for installing these pads.

DWong stated City staff does not have the capacity to do the work. There is currently no funding source.

HM asked if concrete pads are needed at each potential location.

DWong replied that certain locations, such as near the tennis courts, will require it. The estimate for installation is \$20 per square foot and there are 8 potential locations.

b. San Bruno BART Bicycle Pedestrian Gap Study (Staff)

DW stated this has been handled through a consultant team and City staff.

MK stated the City has reviewed the comments made by the consultant and presented the recommendations to BART staff last week. City staff is waiting for final recommendations from BART. He reviewed the basic study goals with the Committee.

WB asked about the crossing improvements on El Camino Real near City Hall.

DWong replied staff received agreement from Caltrans about curb extension improvements and bulb outs; staff is in the design process and will hopefully be installed by the end of the year.

c. Bike Fix-It Station (Location approval from the BART board)

DW stated funds were received from the San Bruno Community Foundation and BART staff has agreed on the location for installation; BART needs the installation plan from San Bruno and the City will need to do the actual installation.

d. Street conditions and reporting process

DWong stated at the last meeting there was concern voiced about the pavement conditions on San Bruno Avenue at Airport Blvd. for bicyclists. The location is owned by the City and County of San Francisco, so the request was forwarded to them. No response has been received yet.

DWong stated the City will be receiving the funding allocation for the cycle track on Huntington Avenue so the project will begin in 2019.

e. Calendar Check – Next BPAC meeting on May 9, 2018

9. Items from Committee Members (and future agenda items)

a. "Good and Welfare" (Comments)

WB stated he will be excused from the next meeting.

Adjournment - HM adjourned the meeting at 7:32 pm